

## **Introduction to budgeting in research grant applications or related projects**

### **Course description**

A proposal for a (post)doctoral project or endeavour in any field of research will likely require a convincing budget scenario at application stage. In this workshop you will learn how to conceptualize a budget and thus enhance the overall quality of your application and chances of success.

### **Target Group**

Postdocs and PhD candidates of all fields of research, with no or little experience in budgeting, aiming to learn how to devise a convincing budget in the context of applications of networking activities (e.g., University of Bern Promotion fund), conference participation, research projects etc.

### **Learning Objectives**

We will help you answer questions like:

- How to prepare the budget of your future endeavour?
- How to define a sound budget and budget justification?
- What do funders expect from a budget?
- What are the specific University of Bern guidelines?

You will learn the wording used by funders to indicate what can be paid from their contribution e.g., understanding the difference between direct and indirect costs.

### **Requirements**

Participants will be asked to submit a budgeting scenario for a research plan, activity, endeavour etc. **minimum three weeks** (Nov 17,2022, 09:00 a.m.) before the workshop to [maj-britt.niemi@unibe.ch](mailto:maj-britt.niemi@unibe.ch).

Please understand that in case you fail to submit a budget scenario, your participation might be cancelled and your place be offered to your fellow researchers on the waitlist.

### **Course agenda**

- 10:00 – 10:45 Introduction to budgeting
- 10:45 – 11:00 Q&A
- 11:00 – 11:15 Break
- 11:15 – 12:00 Group exercise – Discussion of budget scenario

### **Trainer**

Dr. Friederike Bernsdorff, University of Bern  
Maddalena Toqnola, University of Bern

<b>Language</b>	English
<b>Nr of Participants</b>	15
<b>Date</b>	08.12.2022, 10 a.m. – 12 p.m.
<b>Location</b>	University of Bern, Main Building, Hochschulstrasse 4, room 104