Subject: remote iliasEXAM exam «Title»

## Dear students

## You receive this email because you have registered for the exam «Title». Please read the following information about the exam carefully and follow the instructions.

## The exam will be conducted on day, dd.mm.yyyy from hh:mm to hh:mm in room xx using iliasEXAM [add other tools like Zoom, Teams, etc. if applicable]

## Follow this link to join the exam course:

## [Insert link to exam course.]

## [add link to Zoom meeting etc., if applicable]

## Please join this exam course ahead of time. By day, dd.mm.yyyy, you should have familiarized yourself with the exam environment and the «Notes and support for the e-exam», particularly with the tutorial and the mock exam.

## If you’re an exchange student, please enter your Studis-ID (student number), e.g., EU-1000078899, in your iliasEXAM profile.

## For this exam, you will need the following:

## your own device incl. charger (laptop, not a cell phone or tablet!) with the following minimum requirements:

## At least 13" display, min. resolution of 1024 × 768

## At least 10 GB free memory (20 GB recommended)

## Fully charged battery, at least 2.5h battery life

## Fully functioning Wi-Fi capabilities and a stable internet connection

## Chrome or Firefox (latest version), not Safari, Edge (Legacy) or Internet Explorer

## Up-to-date Windows 10/11, macOS or Linux, not Android, iOS or Chrome OS

## [add other tools like Zoom, Teams, etc. if applicable]

## Exam agreement

* You have xx minutes to complete the exam.
* The exam consists of xx single-choice questions and xx essay questions.
* You can obtain xx points in total. No penalties will be given for questions that are not answered or answered incorrectly.
* Passing criterion for the exam: xx % of the maximum score.

Exam declaration

[Enter your faculty’s exam declaration here, if applicable.]

Exam Terms and Conditions

* The exam may not be copied, photographed, or stored in any other way. It may also not be forwarded to others.
* Only the following non-digital tools may be used during the exam: hardcopy of lecture notes, xx.
* On your device, the exam is allowed to be open in **one** browser window. The following additional applications are allowed: xx.
* It is prohibited to use devices (e.g., mobile phone/smartwatch) and services (social media/messenger) that allow communication with others or transmit texts or data to others.
* You may not enlist the help of others.
* Also prohibited is online and offline content search.
* [Insert your faculty policy regarding exam deregistration before or during the exam/for no-shows, etc.]

If you have any questions or problems, please get in touch with the following contacts as early as possible (at least 1 week before the exam date):

* Questions about exam contents: Prof. Dr. xx
* Technical issues with iliasEXAM: [exam.ilub@unibe.ch](mailto:exam.ilub@unibe.ch)

Good luck!