Subject: iliasEXAM exam «Title»

## Dear students

## You receive this email because you have registered for the exam «Title». Please read the following information about the exam carefully and follow the instructions.

## The exam will be conducted on day, dd.mm.yyyy from hh:mm to hh:mm in room xx using iliasEXAM. Please arrive 30 minutes before the start of the exam to set up your workspace and computer and to ensure connection to Eduroam and access to the exam.

## Follow this link to join the exam course:

## [Insert link to exam course.]

## Please join this exam course ahead of time. By day, dd.mm.yyyy, you should have familiarized yourself with the exam environment and the «Notes and support for the e-exam», particularly with the tutorial and the mock exam.

## If you’re an exchange student, please enter your Studis-ID (student number), e.g., EU-1000078899, in your iliasEXAM profile.

## For this exam, you will need the following:

## your own device incl. charger (laptop, not a cell phone or tablet!) with the following minimum requirements:

## At least 13" display, min. resolution of 1024 × 768

## At least 10 GB free memory (20 GB recommended)

## Fully charged battery, at least 2.5h battery life

## Fully functioning Wi-Fi capabilities

## Chrome or Firefox (latest version), not Safari, Edge (Legacy) or Internet Explorer

## Up-to-date Windows 10/11, macOS or Linux, not Android, iOS or Chrome OS

## a functioning connection to Eduroam (please check well in advance of the exam)

## Exam agreement

* You have xx minutes to complete the exam.
* The exam consists of xx single-choice questions and xx essay questions.
* You can obtain xx points in total. No penalties will be given for questions that are not answered or answered incorrectly.
* Passing criterion for the exam: xx % of the maximum score.

Exam declaration

[Enter your faculty’s exam declaration here, if applicable.]

Exam Terms and Conditions

* The exam may not be copied, photographed, or stored in any other way. It may also not be forwarded to others.
* Only the following non-digital tools may be used during the exam: hardcopy of lecture notes, xx.
* On your device, the exam is allowed to be open in **one** browser window. The following additional applications are allowed: xx.
* It is prohibited to use devices (e.g., mobile phone/smartwatch) and services (social media/messenger) that allow communication with others or transmit texts or data to others.
* You may not enlist the help of others.
* Also prohibited is online and offline content search.
* [Insert your faculty policy regarding exam deregistration before or during the exam/for no-shows, etc.]

If you have any questions or problems, please get in touch with the following contacts as early as possible (at least 1 week before the exam date):

* Questions about exam contents: Prof. Dr. xx
* Technical issues with iliasEXAM: [exam.ilub@unibe.ch](mailto:exam.ilub@unibe.ch)
* Issues with Eduroam:
  + Manual <https://serviceportal.unibe.ch/sp?id=kb_article&sysparm_article=KB0010048>
  + Helpdesk wireless@id.unibe.ch

Good luck!