

GENERAL COORDINATION
OF GRADUATE STUDIES

INTERNATIONALIZATION
COORDINATION

MASTER AND DOCTORAL
STUDENTS EXCHANGE

Fact Sheet

Research Stays

2025 - 2026



Institutional Contacts

Postal Address

Internationalization Coordination

Unidad de Posgrado, Circuito de los Posgrados S/N, Building J, Third Floor, Offices J309 - J310, Ciudad Universitaria, Alcaldía Coyoacán, C.P. 04510, Mexico City, Mexico.

Web page: <https://www.posgrado.unam.mx>

Student Mobility

- Guillermo Meneses Carmona

Head of the Student Exchange Department
E-mail: gmcarmona@posgrado.unam.mx
Phone: +52 55 56230222
extension: 80256

Exchange Students

- Diana García Martínez

Student Exchange Officer
E-mail: dgarcia@posgrado.unam.mx
Phone: +52 55 56230222
extension: 80254

Academic Information

Academic Calendar:

Semester 2026-2: February-June 2026

- Start: 03/02/2026
- End: 12/06/2026

Orientation and in-person course registration: 26/01/2026

Semester 2027-1: August-December 2026

- Start: 10/08/2026
- End: 11/12/2026

Orientation and in-person course registration: 03/08/2026

See full academic calendar [here](#).

Academic Offer:

The UNAM Graduate System Offers, 42 graduate programs, organized into four major fields of study:

- Physics, Mathematics and Engineering
- Biological, Chemical and Health Sciences
- Social Sciences
- Humanities and Arts

See full academic offer [here](#).

Key Dates

Stage	Semester 2026-2 (Feb - Jun 2026)	Semester 2027-1 (Aug - Dec 2026)
Nomination	Sept 1 - Oct 3, 2025	Mar 2 - Apr 10, 2026
Student Application	Sep 8 - Oct 8, 2025	March 9 - Apr 15, 2026
Document Review by Graduate Program	Oct - Nov, 2025	Apr - May, 2026
Results	From Dec 1, 2025	From June 5, 2026

Program Requirements Academic Activity – Research Stay

- Be currently enrolled in a master's or doctoral program.
- Begin the stay at the start of the UNAM academic semester ([see calendar here](#)).
- Have an active research project.
- Undertake a research stay with a minimum period of 3 months and a maximum of 12 months.
- Indicate in the nomination letter (issued by the home institution) whether course enrollment is required.
- Enroll only in courses offered by the same graduate program as the tutor, in accordance with the official semester calendar.
- Refrain from undertaking academic activities during UNAM holiday periods, when University facilities are closed.

Finding a Tutor

- Contact a faculty member from the [list](#) of tutors of the graduate program of interest.
- State the intention of undertaking a research stay under their supervision.
- Request, if accepted, an official invitation letter specifying the tutor's graduate program as well as the exact start and end dates of the stay.

Nomination Process

The Student Exchange Office of the home institution must send the **nomination letter** to: movilidad-entrante-ci@posgrado.unam.mx.

The nomination letter must include:

- Full name of the student
- Master's or doctoral program at the home institution
- Email address
- Grade Point Average (GPA)
- Graduate program at UNAM to which admission is requested
- Academic activity: Research stay and/or Courses
- Proposed dates of the stay at UNAM (dd/mm/yyyy).

After nomination letter is received, nominated students will be sent the application form.

They must attach the following documents (in PDF), plus one photo (in JPG):

- ID photograph with white background (JPG)
- Certificate of enrollment in a master's or doctoral program from the home university
- Transcript of records from the home University
- Curriculum Vitae (maximum 2 pages)
- Copy of most recent degree (bachelor's or master's)
- Copy of valid passport (for international students), covering the entire mobility period
- Copy of INE and CURP (for Mexican students)
- Invitation letter from an UNAM tutor, including program and dates
- Work plan (maximum 3 pages) with a schedule of activities
- Commitment letter

Note: The start and end dates of the research stay must be the same in all the documents.

Observations and Considerations

Once the letter has been issued no changes can be made.

Language Requirements

- Present a Spanish language certificate, level **B2** (CEFR), for students from non-Spanish speaking countries.
- Some programs may require a **C1** level.

Migration Requirements

- Comply with visa requirements, which depend on the nationality and length of stay. [See Temporary Student Resident Visa](#)
- Obtain the visa and migration documents (responsibility of the student)
- Request the original acceptance letter, (if needed) by emailing movilidad-entrante-ci@posgrado.unam.mx

Arrival in Mexico and at UNAM

- Arrive in Mexico a few days before the start of the stay, or one week before the semester begins (if enrolled in courses), to attend orientation and academic registration.
- UNAM does not provide student housing. [See accommodation information here.](#)
- International Students must have a medical and accident insurance with coverage in Mexico, including hospitalization, medication and repatriation of remains.
- Mexican students must present IMSS/ISSSTE medical card or a major medical private insurance policy.
- UNAM does not arrange or provide accommodation nor medical insurance.

Bachelor's Degree Exchange*

Carlos Navarro Rojas: cnavarro@global.unam.mx

*The application process and requirements differ for bachelor's and graduate programs.