

Request for refund of remaining UNICARD credit – students

Please send the completed form to: info.zib@unibe.ch

UNIVERSITY OF BERN, Admissions Office

The provisions in the UNICARD Conditions of use apply to the **transfer of the remaining credit**; see www.unicard.unibe.ch → Use as a payment tool → Refund → Provisions for using the UNICARD for students and PhD students.

The **most important points** are summarized below:

- The remaining balance must be **at least CHF 25** and a **refund is only possible after deregistration**.
- **Transfers** to **foreign** bank or post office accounts and **cash payments** are **not** possible.
- **By signing**, the student **confirms** that the **information** on this request **is correct**.
- The request will only be processed if the name of the student matches that of the account holder.
- The refund takes about four weeks.

To be completed by the student

Personal details

**Matriculation
no.**

Last name

First name

Street

Zip code

Location

E-mail

Remaining credit

Date

**Signature
of the student**

Bank or post office account details

**Post office account
no.**

Name of bank

**Zip code/city of
bank**

Clearing no.

**Bank account /
IBAN no.**

Amount CHF

To be completed by the Bern University of Teacher Education (PHBern)

A stamp and signature confirm that the identity and status “Deregistration” have been checked.

**Date, stamp and
signature PHBern**