**Request for emergency financial assistance as a result of COVID-19**

**Personal**

|  |  |
| --- | --- |
| Name, First name |  |
| Date of birth |  |
| Home adress |  |
| Zip code, City |  |
| Mobile phone |  |
| E-mail |  |
| Matriculation number |  |

**Study situation**

|  |  |
| --- | --- |
| Faculty |  |
| Study programme  |  |
| Major |  |
| Minor |  |
| Number of semesters completed(current degree programme) | Major:  |
| Minor:  |
| ECTS passed/total | Major:  | Minor:  |
| Planned graduation grade |  |

**Payment details**

|  |  |
| --- | --- |
| Name of account holder |  |
| Name of bank |  |
| Bank address |  |
| IBAN |  |
| Current account balance |  |

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| --- |
| **Study budget for current semester** |
| (One-off expenses, quarterly, semester or annual costs are to be distributed proportionately over 1 semester = 6 months and transferred to the study budget as monthly instalments) |
| **Expenditure per month** | **CHF** |  | **Income per month** | **CHF** |
|  |  |  |  |  |
| Rent (incl. service charges) | 0.00 |  | Income from employment | 0.00 |
| Electricity, gas, heating costs | 0.00 |  | Own savings | 0.00 |
| Telephone, internet, TV | 0.00 |  | Allowance from parents | 0.00 |
| Food | 0.00 |  | Allowance from third parties  | 0.00 |
| Meals out (incl. canteen) | 0.00 |  | ALV money | 0.00 |
| Household, hygiene | 0.00 |  | Scholarships, loans | 0.00 |
| Clothes, shoes | 0.00 |  | Support from the SUB | 0.00 |
| Leisure, sport, culture, holidays | 0.00 |  | Support from other sources | 0.00 |
| Travel costs (SBB, bus, tram) | 0.00 |  | Reduction in health insurance | 0.00 |
| Health insurance (monthly rate) | 0.00 |  | Maintenance payments | 0.00 |
| Annual deductible (share p. month) | 0.00 |  | Child allowance | 0.00 |
| Doctor's fees, medication, optician | 0.00 |  |  |  |
| Household/liability insurance | 0.00 |  |  |  |
| AHV (contribution for students) | 0.00 |  |  |  |
| Taxes | 0.00 |  |  |  |
| Semester and tuition fees | 0.00 |  |  |  |
| Examination fees | 0.00 |  |  |  |
| Teaching materials, books | 0.00 |  |  |  |
| Excursions, fieldwork | 0.00 |  |  |  |
| Other costs (please specify) | 0.00 |  |  |  |
|  |  |  |  |  |
| **TOTAL MONTHLY EXPENDITURE** | **0.00** |  | **TOTAL MONTHLY INCOME** | **0.00** |
|  |  |  |  |  |
|  |  |  | **SHORTFALL per MONTH** | **0.00** |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  | **CHF** |
| Applications to other support agencies (foundations, funds, etc.) | 0.00 |
| of which grants already committed | 0.00 |
| open | 0.00 |

Place, Date: Signature:

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The application, together with all necessary supporting documents and enclosures, must be submitted by e-mail to:

Social Fund Foundation, markus.krebs@unibe.ch

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| --- | --- | --- |
| **Questions about the financial situation** | YES | NO |
| Are you currently in paid employment? |  |  |
| Have you already taken steps to request financial assistance elsewhere? |  |  |
| (e.g. revision of cantonal grants, premium reduction, health insurance subsidies, recourse to private foundations or funds, etc.?) |  |  |
| If YES: Please detail the steps taken and the jobs requested in the description below. |

**Exact and detailed description of the acute financial hardship and study situation**

(Please specify the exact circumstances/incident that prompts you to apply for emergency financial aid)

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