



Internship Opportunity – Donor Network Development (German-speaking Switzerland) & Grant Fundraising

Association Swiss-Group | Le Grand-Saconnex, Geneva | Remote | Academic internship (part-time or full-time, per your study program's requirements)

Who we are

Swiss-Group is a human-sized Geneva-based NGO. For 10 years, we've worked alongside orphaned children in Syria, providing humanitarian aid, but also trying to give them something just as important: hope, dignity, and the feeling that someone out there hasn't forgotten them.

We're a human-sized team, so everyone's work matters and is actually seen. Interns get to work on real things.

What you'll be doing

We're looking for a student for an academic internship (remote, but with regular contact, you won't be left on your own) to help with two things:

Growing our donor network in German-speaking Switzerland You will reach out to individual donors, companies, and foundations across German-speaking Switzerland.

Grant and funding applications Helping us find funding opportunities and put together applications and proposals, including in German, for institutional donors and foundations.

What we're looking for

- A student in a relevant program (international relations, social sciences, communication, business, or similar) who needs a mandatory or credit-bearing internship
- Fluent in German, French, and English
- Genuinely interested in humanitarian work. No prior NGO experience needed
- Organized, reliable, comfortable working independently

What you'll get

- Real responsibility from day one
- Close support from a human-sized team
- A confirmation letter for your university and a reference for later

How to apply

Send your CV and a short cover letter, tell us a bit about yourself, we do read them, to Adèle Hoffert-Cottin (secretariat@swiss-group-team.org). Please mention your university, your program, and how long the internship needs to run for your curriculum.

Association Swiss-Group is a Geneva-based humanitarian organization supporting orphaned children in Syria. More about us at swiss-group-team.org.