

# UNIVERSITY OF BERN

## INFORMATION FOR SEMP EXCHANGE STUDENTS 2026/27

### GENERAL INFORMATION

#### WEBSITE

University Homepage: [www.unibe.ch](http://www.unibe.ch)

Information for exchange students:  
[www.incoming.unibe.ch](http://www.incoming.unibe.ch)

#### POSTAL ADDRESS

UniBE International  
Hochschulstrasse 4  
3012 Bern  
Switzerland

#### ERASMUS CODE

CH BERN01



### CONTACT INFORMATION

#### EXCHANGE COORDINATORS

Institutional Coordinator,  
Incoming Students

Ms Martina CAROLUS  
[incoming.int@unibe.ch](mailto:incoming.int@unibe.ch)  
Tel. +41 31 684 34 71

Incoming Students from Austria, Belgium,  
Germany, the Netherlands, Türkiye

Ms Jana MÜLLER  
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Tel. +41 31 684 41 55

Outgoing Students

Mr Flavio CALUORI & Mr David DI SANTO  
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Agreements

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Traineeships,  
Staff Mobility

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### INFORMATION AND PROMOTIONAL MATERIAL

#### VIDEOS, BROCHURES AND MORE

[Welcome to UniBE – Information for Exchange Students](#) (brochure for prospective exchange students)  
[Partner Information website](#) (information and promotional material)  
[University of Bern - Knowledge creates Value!](#) (image video)  
[Instagram](#) (social media)

## APPLICATION PROCEDURE

### APPLICATION

- 1) Students must be nominated by e-mail to [incoming.int@unibe.ch](mailto:incoming.int@unibe.ch).
- 2) Students fill in the online application form at [www.incoming.unibe.ch](http://www.incoming.unibe.ch) – From Europe – SEMP (Erasmus) studies – Application and Deadlines
- 3) Students receive a login to our mobility online portal. They are required to upload the application form signed by the home university, a transcript of records, a copy of the ID/passport and a passport photograph.

### NOMINATION AND APPLICATION DEADLINES

Nomination: 15 April for fall semester, 15 September for spring semester\*

Application: 30 April for fall semester, 30 September for spring semester\*

(\*exception Veterinary Medicine: 15/30 April for fall and for spring semester)

## ACADEMIC CALENDAR 2026/27

### FALL SEMESTER 2026

Lectures: 14/09/2026 – 18/12/2026

Exams: There is no fixed exam period. Exams often take place after the lecture period (i.e., January).

### SPRING SEMESTER 2026

Lectures 22/02/2027 – 04/06/2027

Exams: There is no fixed exam period. Exams often take place after the lecture period (i.e., June).

### INTRODUCTION WEEK

The Introduction Week for exchange students takes place in the week prior to the semester. Participation is compulsory for all exchange students. It includes several welcome and information events, German language workshops, a university tour, a city tour, etc.



## ACADEMIC INFORMATION

### FACULTIES

Faculty of Business, Economics and Social Sciences: [www.wiso.unibe.ch](http://www.wiso.unibe.ch)

Faculty of Humanities: [www.philhist.unibe.ch](http://www.philhist.unibe.ch)

Faculty of Human Sciences: [www.philhum.unibe.ch](http://www.philhum.unibe.ch)

Faculty of Law: [www.rechtswissenschaft.unibe.ch](http://www.rechtswissenschaft.unibe.ch)

Faculty of Medicine: [www.medizin.unibe.ch](http://www.medizin.unibe.ch)

Faculty of Science: [www.philnat.unibe.ch](http://www.philnat.unibe.ch)

Faculty of Theology: [www.theol.unibe.ch](http://www.theol.unibe.ch)

Vetsuisse Faculty (Veterinary Medicine): [www.vetsuisse.unibe.ch](http://www.vetsuisse.unibe.ch)

### COURSE CATALOGUE

[www.ksl-vv.unibe.ch](http://www.ksl-vv.unibe.ch), instructions: how to find courses

### LANGUAGE OF INSTRUCTION

German or English (except language departments). Students should have sufficient proficiency in German and/or English to be able to follow courses and write exams (i.e., CEFR level B2; CEFR level C1 for courses at the English Department). The language of instruction is mentioned in the course catalogue. Most courses in English are at Master level. In general, Master courses (lectures) are open to advanced Bachelor exchange students (there may be exceptions, e.g., seminars).

### LANGUAGE COURSES

Language workshops in German and Bernese German are offered during the Introductions Week. Further German courses and English courses are offered during the semester. All German and English courses are free of charge. For more information, please have a look at the website of the [language center](#).

### CREDITS

The University of Bern uses the European Credit Transfer System ECTS. 1 ECTS credit is equivalent to 25-30 hours of work (student workload). A full-time study workload per semester is 30 ECTS. For exchange students, we recommend a credit load of 20-25 ECTS (if not otherwise regulated by the home university).

### GRADING SYSTEM

<u>Local Grades</u>	<u>Definition</u>
6	Excellent
5.5	Very good
5	Good
4.5	Satisfactory
4	Adequate
3.5, 3, 2.5, 2, 1.5, 1	Inadequate (Failed)

## ACCOMMODATION

### STUDENT RESIDENCES AND PRIVATE ACCOMMODATION

The University of Bern doesn't have its own student residence. However, there are several private student residences in Bern. As the number of rooms is limited an early application is highly recommended.

Students Lodge: Information and online application form available at [www.studentlodge.ch](http://www.studentlodge.ch).

Studentenresidenz Stöckacker: Information and online application form available at [www.studentenresidenz.ch](http://www.studentenresidenz.ch).

Information on further student residences and other accommodation options is available at [www.incoming-accommodation.unibe.ch](http://www.incoming-accommodation.unibe.ch).

## VISA REQUIREMENTS

### EU/EFTA NATIONALS

No visa is required. EU/EFTA nationals have to apply for a residence permit in their place of residence upon arrival in Switzerland. Students living in the city of Bern will receive comprehensive information on registering and the link to the relevant registration form.

### NON-EU/EFTA NATIONALS

For most Non-EU/EFTA nationals a student visa is required. Information on visa requirements is available at [www.eda.admin.ch](http://www.eda.admin.ch).

The visa process takes at least 8 weeks. A tourist visa does not authorize to study in Switzerland. Upon arrival in Switzerland, students have to apply for a residence permit in their place of residence. Students will receive comprehensive information on registering and the link to the relevant registration form.

## FINANCES

### COST OF LIVING

Students must allow for a minimum of CHF 1,500 per month to cover living expenses in Switzerland. For further information please see [www.incoming-finances.unibe.ch](http://www.incoming-finances.unibe.ch).

### WORK

Exchange students are allowed a maximum of 15 hours work per week. Non-EU students are not allowed to work during the first 6 months of residence in Switzerland.

### SEMP GRANT

Swiss European Mobility incoming students receive a grant from the Swiss Government, paid through the University of Bern.

Country of home university:  
DK, FI, IS, IE, LI, LU, NO, SE, UK

Amount of grant per semester:  
CHF 1,900

Country of home university:  
AT, BE, BG, CY, CZ, DE, EE, EL, ES, FR, HR, HU  
IT, LT, LV, MK, MT, NL, PL, PT, RO, SI, SK, TR

Amount of grant per semester:  
CHF 2,200

### ADDITIONAL SCHOLARSHIP

The Heyning-Roelli Foundation provides scholarships for talented, but financially underprivileged exchange students for travel and subsistence expenses. For more information, please see [www.heyning-roelli-stiftung.ch](http://www.heyning-roelli-stiftung.ch).

## HEALTH INSURANCE

Health insurance is mandatory in Switzerland. Students must either take out a Swiss basic health insurance or an international student health insurance recognized in Switzerland (e.g., swisscare). The latter is the cheaper option.

Exceptions:

- Students with a European Health Insurance card or a UK Global Health Insurance card do not need to take out a health insurance if they are **not** working during the exchange. However, they need to apply for an exemption.
- Students from Non-EU/EFTA countries with a health insurance cover according to Swiss law may also apply for an exemption from mandatory health insurance.

All relevant information will be provided by UniBE International.

## STUDENT LIFE

### ERASMUS STUDENT NETWORK (ESN)

The Erasmus Student Network ESN organizes various social and cultural activities and events for exchange students. ESN also offers a buddy system for exchange students. More information is available at <https://bern.esn.ch/buddy-system>.

### STUDENTS UNION SUB

The Student Union SUB offers services such as a job center, accommodation office, legal advice and free entry to cultural and sports events. More information is available at <https://sub.unibe.ch>.

### SPORTS FACILITIES

The university's sports program offers training sessions, courses, competitions and camps in around 100 sports disciplines. More information is available at [www.sport.unibe.ch](http://www.sport.unibe.ch).

### STUDENT CLUBS AND ASSOCIATIONS

There are numerous students' clubs and associations at the University of Bern. More information is available at [www.unibe.ch](http://www.unibe.ch) - University – Campus and Infrastructure – Clubs and Associations.

### TOURIST INFORMATION

[www.bern.com](http://www.bern.com)

[www.myswitzerland.com](http://www.myswitzerland.com)

## ARRIVAL & PUBLIC TRANSPORT

### AIRPORTS

The biggest intercontinental airports in Switzerland are in Zurich and Geneva. Both have direct rail links to Bern. There are also smaller airports in Basel and Bern.

### PUBLIC TRANSPORT

Switzerland has an excellent public transport system.

Railways: [www.sbb.ch](http://www.sbb.ch), Local public transport in Bern (trams/buses/regional trains): [www.mylibero.ch](http://www.mylibero.ch).



UniBE International  
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3012 Bern  
Switzerland  
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