

UNIVERSITY OF BERN
Admissions Office
info@zib.unibe.ch
Hochschulstrasse 4
3012 Bern

Checklist – Applications with a Swiss degree

Documents for review of academic qualifications and placement into the specialized M Sc in Climate Sciences offered by the Faculty of Science

Please complete in block capitals

Family name _____

Given name/s _____

Address _____

ZIP Code / Location / Country _____

Matriculation number _____

Required documents

Please compile the following documents into a **single pdf file** and send them by **e-mail** to the Admissions Office (see above address):

- 1: Checklist; serves as cover sheet
- 2: Complete tabular CV of your educational background, including the anticipated date of your B Sc graduation
- 3: Complete list of university courses taken (transcript) including credits, grades and the average grade
- 4: Certificate of your university degrees (photocopies), if applicable
- 5: Letter of motivation, including a short statement about the intended specialization for the master thesis

Your application dossier will be handed to the study directorate of the Graduate School of Climate Sciences for assessment.