

From application to registration

Application with an international degree

Steps in your application for a master's degree course

Exception: human, dental and veterinary medicine

Acknowledgement of receipt

by e-mail within 10 working days

possible request for additional documents and invitation to pay the application and if need be the additional fee for a late application into our bank account (if not already done)



Receipt of all documents and payment of the application and if need be additional fee for a late application

Your documents are forwarded to the relevant faculty in Bern, which verifies that the attainments of your record of studies from abroad corresponds to a parallel qualification from Bern, whether and which additional academic requirements you must meet before or during your desired master degree course at the University of Bern, and whether academic attainments already undertaken can be credited at Bern.

→ **Depending on the faculty, the assessment of your application for admission may take 4 to 8 weeks.**



Following the assessment of your application

you receive one of these messages from the Admissions Office:

- Admission decision and perhaps a request that you submit your original diploma or certificate
- Admission decision with conditions and perhaps a request that you submit your original diploma or certificate
- Rejection of your application for admission



Written invitation to complete the registration formalities

→ from April at the earliest for studies beginning in fall

→ from November at the earliest for studies beginning in spring

Please tell us as soon as possible info@zib.unibe.ch if you have changed your mind and do not wish to study at the University of Bern or wish to defer your application for admission to a later semester.



Scrutiny of the original diploma and/or certificate

(for consistence with the certified copies submitted) within two to three weeks of receipt



Issuance and delivery of information about your **campus account**



Delivery of the invoice for the **tuition and semester fees**



Certificate of registration and delivery of **UNICARD** following receipt of payment